

**The North Carolina Delta Kappa Gamma Educational Foundation
Groves-Little Endowment for Early Career Educators**

**Learning/Literacy Project or
Continuing Education for Professional/Personal Growth**



PROPOSAL FORM

The Groves-Little Endowment Grant for Early Career Educators is available to individual educators who have taught four years or less and are employed in NC public schools. It covers a broad range of possibilities, focusing on two areas of importance for early career educators: Learning/Literacy Projects for students in school or community settings and Continuing Education for Professional/Personal Growth through attendance at conferences, seminars, educational travel, and other educational activities for teachers. Two grants, up to \$1,000 each, may be awarded in spring of 2021.

Directions Checklist:

- ___ 1. The Proposal Form must be complete.
- ___ 2. Include with the proposal, two (2) letters of recommendation. Do not send separately.
- ___ 3. If awarded a grant, the recipient must submit a record of experiences and actual expenses (with receipts) along with the *Self Evaluation Form* no later than **January 15, 2022**.
- ___ 4. The proposal must be **emailed** to the Grants Review Chair and **received** no later than **Jan 31, 2021**. Proposals received after the deadline will not be considered for the 2021-2022 spring grant cycle.
- ___ 5. Checking each of these 5 items and your signature on the last page of the Proposal Form, indicates your acceptance of conditions of the grant as specified herein.

1. SELECT ONE:

Learning/Literacy Project

Title of Proposed Project: _____

Or

Continuing Education Activity

Title: _____

2. PERSONAL DATA:

Name: _____

Mailing Address: _____

E-mail Address: _____

Phone: _____

3. TEACHING EXPERIENCE: (List chronologically from most recent.)

Number of years of teaching experience: _____

PLACE	POSITION	YEARS OF SERVICE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. *CONTINUING EDUCATION APPLICANTS ONLY

A. Name of organization offering the proposed educational activity: _____

B. Beginning date of proposed activity (mm/dd/year): _____

C. Ending date of proposed activity (mm/dd/year): _____

D. Will educational credits (i.e. CEU's) be offered? _____ YES _____ NO

If so, detail the credits expected to be earned: _____

5. DESCRIPTION OF LEARNING/LITERACY PROJECT or CONTINUING EDUCATION ACTIVITY:

Include goals and objectives, projected benefits, potential to reach a wider audience, innovative and/or collaborative aspects, and timeline. Use a separate attachment if more space is needed.

6. BUDGET: Total cost: _____

Itemize projected expenses below or attach an itemized budget. Grant recipients will also submit a financial report at the conclusion of the project or educational experience to show actual expenditures.

1. _____ Cost: _____

2. _____ Cost: _____

3. _____ Cost: _____

4. _____ Cost: _____

5. _____ Cost: _____

7. EVALUATION: Describe how you plan to evaluate the success of this activity, in addition to completion of the **required Self-Evaluation Form**. Include both qualitative and quantitative measures.

8. SHARING: Are you willing to share information about your experience by writing an article for publication or doing a presentation at the NC DKG State Convention or in another educational setting?

_____ YES _____ NO

Describe how you might share the educational benefits derived from this experience.

9. REFERENCES: Attach two (2) letters of recommendation. Do not send separately. References should be written by someone who is familiar with and can speak with authority in support of the proposed project or continuing education activity.

Contact information for references:

Name: _____

Mailing Address: _____

Phone: _____

Email: _____

Name: _____

Mailing Address: _____

Phone: _____

Email: _____

10. PUBLICITY: Grant recipients are expected to furnish to the Foundation photos of their projects with consent from everyone in the photos for use in NC DKG publications and on websites. All publicity for grant projects must include reference to the North Carolina Delta Kappa Gamma Educational Foundation as a funding source. Copies of publicity items and photos are to be submitted with the Evaluation Form no later than August 15, 2020.

11. YOUR SIGNATURE indicates acceptance of the conditions of the grant as indicated throughout the Proposal Form and by your responses herein.

(Sign Here)

12. SUBMISSION: Submit all Proposal materials, including Letters of Recommendation, **via email** to Dot Carter, dotcarter@embarqmail.com and copy Grants Review Committee, ncdkgef@gmail.com . Do not submit items in separate mailings.

Applicant will be notified upon receipt of proposal.

DEADLINE FOR SUBMISSION: The proposal must be received no later than **January 31, 2021**. Proposals received after January 31 will not be considered for the 2020-2021 spring granting cycle. Awards will be announced on or before March 1, 2021.



The North Carolina Delta Kappa Gamma Educational Foundation Self Evaluation Form

MUST BE SUBMITTED FOLLOWING THE COMPLETION OF THE PROJECT OR STUDY

Attach additional sheets if needed to give complete answers.

Send all requested items with this form to Dot Carter: dotcarter@embarqmail.com by **Jan 15, 2022**.

Project /Activity Title:

Grant Recipient: _____

Amount of Grant: _____ Date Grant received (m/d/y): _____

Date Self-Evaluation was submitted (m/d/y): _____

1. The grant application indicated this study/project would involve or serve approximately _____ people.

2. The actual number of people involved/served was _____.

3. ATTACH a detailed description of how your grant was actually used.

4. ATTACH a list of all expenditures with receipts for each.

NOTE: Include copies of receipts with this report. Do not send separately.

5. What changes, if any, were necessitated in your original proposal by funding that was less than expected or by unanticipated circumstances?

6. Evaluate the outcomes of this venture.

Describe the most successful and most rewarding aspects of your study/project?

7. What did you learn of significance from the study or project?

8. What would you change if you were to do a similar study/project again?

9. List any other evaluation items you are submitting with this form

10. Describe your plans to follow up this study/project.

Thank you for furthering education in North Carolina by completing this NC DKG Educational Foundation-assisted project!