



**The North Carolina Delta Kappa Gamma Educational Foundation
Margaret Church Endowment Grant
Leadership Development for Educators and Students
PROPOSAL FORM Spring 2024**

Grants from the Margaret Church Endowment support NC teachers and students. This grant may be used by Grade 4-12 Teachers to purchase instructional materials in Leadership Development for use in their classrooms. It is available for student training in extra-curricular groups, grade-level activities, or total school initiatives in Leadership Development for Grade 4-12 Students.

It may be used to help fund Leadership Development for Educators, such as attending Leadership Development classes and conferences or holding school-wide or system-wide leadership development sessions for educators. One grant of up to \$1,000 is available to be awarded.

Directions and Checklist:

- 1. The Proposal Form must be complete.
- 2. Include with the proposal, one letter of recommendation. Do not send separately.
- 3. **Proposal must be emailed, WORD or PDF, to Dr. Phyllis Broughton, pbrought123@gmail.com and copied to ncdkgef@gmail.com, received no later than Jan 30** to be considered for this grant cycle.
- 4. If awarded a grant, the recipient must submit a record of experiences and actual expenses with receipts along with the Self-Evaluation Form no later than August 15 of the following year.
- 5. Your signature on the last page of the Proposal Form, indicates your acceptance of conditions of the grant as specified herein.

1. SELECT ONE

Leadership Development Training for Educators

Title: _____

Or

Leadership Development Training for Students

Title: _____

2. PERSONAL DATA for individual or lead teacher

Name: _____

Mailing Address: _____

Email Address: _____

Phone: _____

3. TEACHING EXPERIENCE for individual or lead teacher

Number of years of teaching experience: _____

PLACE	POSITION	YEARS OF SERVICE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. Complete only if Proposal involves LEADERSHIP CLASSES OR CONFERENCES:

A. Name of organization offering the proposed educational activity:

B. Beginning date of proposed activity (mm/dd/year): _____

C. Ending date of proposed activity (mm/dd/year): _____

D. Will educational credits (i.e. CEU's) be offered? YES NO

If so, detail the credits expected to be earned: _____

5. DESCRIPTION OF PROPOSED LEADERSHIP DEVELOPMENT:

Include goals and objectives, projected benefits, number of people served/ involved and the potential to reach a wider audience, innovative and/or collaborative aspects, and timeline. Use a separate attachment if more space is needed.

6. BUDGET: Total cost: _____

Itemize projected expenses below or attach an itemized budget. Grant recipients will also submit a financial report at the conclusion of the project or educational experience to show actual expenditures.

1. _____ Cost: _____

2. _____ Cost: _____

3. _____ Cost: _____

4. _____ Cost: _____

5. _____ Cost: _____

7. EVALUATION: Describe how you plan to evaluate the success of this activity, in addition to completion of the **required** *Self-Evaluation Form*. Include both qualitative and quantitative measures.

8. SHARING: How will you share information about your experience? Check all that apply.

write a brief article present at the NC DKG State Convention share in other educational settings

9. REFERENCES: Attach one letter of recommendation. Do not send separately.

Reference should be written by someone who is familiar with and can speak with authority in support of the proposed project or educational activity.

Contact information for reference

Name: _____

Mailing Address _____

Phone: _____

Email: _____

10. PUBLICITY: Grant recipients are expected to furnish to the Foundation photos of their projects with consent from everyone in the photos for use in NC DKG publications and on websites. All publicity for grant projects must include reference to the North Carolina Delta Kappa Gamma Educational Foundation as a funding source. Copies of publicity items and photos are to be submitted with the Self-Evaluation Form no later than **January 15** of the year following the award.

11. YOUR SIGNATURE indicates acceptance of the conditions of the grant as indicated throughout the Proposal Form and by your responses herein.

(Signature)

12. SUBMISSION: Submit all proposal materials, including Letter of Recommendation, **via email** to Dr. Phyllis Broughton, pbrought123@gmail.com and copy to ncdkgef@gmail.com

Do not submit items in separate mailings. Applicant will be notified upon receipt of proposal.

DEADLINE FOR SUBMISSION: The proposal must be received no later than **January 30**. Proposals received after the due date will not be considered for this grant cycle.

Awards will be announced on or before **March 1**.





**The North Carolina Delta Kappa Gamma Educational Foundation
Margaret Church Grant Self Evaluation Form**

MUST BE SUBMITTED FOLLOWING THE COMPLETION OF THE PROJECT OR STUDY

Attach additional sheets if needed to give complete answers.

Send all requested items with this form to Dr. Phyllis Broughton, pbrought123@gmail.com and copy to ncdkgef@gmail.com by **January 15**.

Grant Project /Activity Title:

Grant Recipient: _____

Amount of Grant: _____ Date Grant received (m/d/y): _____

Date Self-Evaluation was submitted (m/d/y): _____

1. Report the approximate number of people served by this study/project _____.
2. ATTACH a list of all expenditures with copies of receipts for each. Do Not send separately.
3. Describe how your grant was actually used.

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4. Describe your professional and personal growth experience by reflecting on what you have learned.

Thank you for furthering education in North Carolina by completing this NC DKG Educational Foundation-assisted project!