

**The North Carolina Delta Kappa Gamma  
Educational Foundation**



**PHYLLIS FRYE COPELAND GRANT  
Learning/Literacy Project PROPOSAL FORM – FALL 2022**

**Phyllis Frye Copeland Grants**, up to \$500 each, are available to active educators in Catawba County, with priority given to Nu Chapter members. They provide financial support for the purchase of any non-consumable classroom materials for hands-on learning activities and educational projects that stimulate innovative and engaging experiences. Six grants are available.

**Directions Checklist:**

- 1. The Proposal Form must be complete, including an itemized list of expenses to be incurred.
- 2. Applicants may be DKG members or non-members, but must be active educators in Catawba County. Priority will be given to Nu Chapter members.
- 3. In any given funding cycle, an individual or group may not submit proposals to the Foundation for multiple grants funding the same project.
- 4. A proposal by an individual for a project that has been awarded funding in a previous grant cycle may be considered for funding in subsequent grant cycles IF the request is not identical to the original project but rather enhances or builds on the original activity.
- 5. Include with the proposal (not mailed separately) one (1) letter of recommendation.
- 6. Proposal must be **emailed in .pdf or Word format** to [pbrought123@gmail.com](mailto:pbrought123@gmail.com), and [ncdkgef@gmail.com](mailto:ncdkgef@gmail.com), and **received** no later than **Sept 30**. Proposals received AFTER September 30 will not be considered for this grant cycle.
- 7. If awarded a grant, the recipient must submit no later than **August 15 of the following year**, the *Self-Evaluation Form*, accompanied by a record of experiences and a financial report showing actual expenses.
- 8. Checking each of these 8 items and your signature on the last page of the Proposal Form, indicate your acceptance of conditions of the grant as specified herein **and that your application is complete.**

**1. Title of Proposed Project:** \_\_\_\_\_

**2. Contact Information for Lead Person on the Project:**

Name: \_\_\_\_\_  
Mailing Address (street, city, state, zip): \_\_\_\_\_  
Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**3. Description of Proposed Project:** \_\_\_\_\_

**4. Project objectives and expected outcomes:** \_\_\_\_\_

**5. Target Group:** \_\_\_\_\_

Approximately how many persons will benefit? \_\_\_\_\_

6. **Budget:** Total cost of project: \_\_\_\_\_

Itemize expenses below or attach itemized budget if more space is needed.

Item	Cost
1. Click or tap here to enter text.	Click or tap here to enter text.
2. Click or tap here to enter text.	Click or tap here to enter text.
3. Click or tap here to enter text.	Click or tap here to enter text.

7. **Evaluation.** How will you evaluate the success of your project? \_\_\_\_\_

8. **Sharing.** Check all the ways you are willing to share what you learn from this educational activity.

- presentation in school/community       write a short article  
 workshop or short presentation at NC DKG State Convention       other educational setting

9. **Letter of Recommendation:** Attach one (1) letter of recommendation. The letter should be written by someone who is familiar with and can speak with authority in support of the proposed project.

**Contact information for reference:**

Name: \_\_\_\_\_

Mailing Address (street, city, state, zip): \_\_\_\_\_

Phone: \_\_\_\_\_      Email: \_\_\_\_\_

10. **Publicity:** Grant recipients are expected to furnish to the Foundation photos of their projects with consent from everyone in the photos for publication in brochures, newsletters, news articles, website, and the like. All publicity for grant projects must include reference to the North Carolina Delta Kappa Gamma Educational Foundation as a funding source. Copies of publicity items and photos are to be submitted with the Evaluation Form no later than August 15 of the following year.

11. **Your signature** indicates acceptance of the conditions of the grant as indicated throughout the Proposal Form and by your responses herein:

\_\_\_\_\_  
(Signature of the Lead Contact Person for the Project)

12. **Submission:** Email proposal materials, including the letter of reference to [pbrought123@gmail.com](mailto:pbrought123@gmail.com) and [ncdkgef@gmail.com](mailto:ncdkgef@gmail.com).

**Do not submit items in separate mailings. Applicant will be notified upon receipt of proposal.**

**DEADLINE FOR SUBMISSION:**

The application must be **received** no later than **September 30**.

Proposals received AFTER Sept 30 will not be considered for this grant cycle.

Awards will be announced on or before November 1.



The North Carolina Delta Kappa Gamma Educational Foundation

Self-Evaluation Form

Phyllis Frye Copeland Grant

**MUST BE SUBMITTED FOLLOWING THE COMPLETION OF THE PROJECT OR STUDY**

Email requested items with this form to Phyllis Broughton, [pbrought123@gmail.com](mailto:pbrought123@gmail.com) and [ncdkgef@gmail.com](mailto:ncdkgef@gmail.com) by **August 15.**

Project /Activity Title: \_\_\_\_\_

Grant Recipient: \_\_\_\_\_

Amount of Grant: \_\_\_\_\_ Date Grant received (m/d/y): \_\_\_\_\_

Date Self-Evaluation was submitted (m/d/y): \_\_\_\_\_

1. RECORD the actual number of people involved/served.: \_\_\_\_\_.

2. ATTACH a list of all expenditures with copies of receipts. Do not send separately.

3. DESCRIBE how your grant was actually used.

4. REFLECT on your study/project and DESCRIBE the positive outcomes.

*Thank you for furthering education in North Carolina*

*by completing this NC DKG Educational Foundation-assisted project!*



### Scoring Rubric - Learning/Literacy Project Grant

The North Carolina Delta Kappa Gamma Educational Foundation

\_\_\_ Carlson Grant, \_\_\_ Copeland Grant, \_\_\_ Cranford Grant, \_\_\_ Groves-Little Grant,  
 \_\_\_ McCall Grant, \_\_\_ Church Grant, \_\_\_ Richards Grant, \_\_\_ Tamblyn Grant

Application Number: \_\_\_\_\_ Applicant's Name: \_\_\_\_\_

Title of Proposed Study or Project: \_\_\_\_\_

Requested Amount: \_\_\_\_\_ Rank: \_\_\_\_\_

Rate each section of the proposal by selecting the number that best describes the quality or completeness of the information given.

Item	5 – Superior	3 – Average	1 - Deficient	Points
1. Description of Proposed Project	Presents well organized, well-designed project with realistic goals. Project is specific and contains clear details for accomplishing objectives.	Presents an organized project with realistic objectives but includes limited details for accomplishing objectives.	Presents vague sense of project with missing details for accomplishing objectives.	
2. Target Group	Clearly identifies a target group including estimated number of people involved/impacted.	Identifies a target group with no estimate of people involved/impacted.	No target group identified.	
3. <b>Innovation</b> (breaking new ground, moving beyond comfort zone); <b>Creativity</b> (moving beyond the norm); <b>Collaboration</b> (involving chapter members, another agency, and/or community members).	Provides several opportunities for innovation, creativity, and working/sharing with others. Project/activity is unique and benefits many participants, including enhancing one's knowledge in education.	Provides limited opportunities for innovation, creativity, and working/sharing with others. Project/activity benefits only a few participants. Provides application for short term effect.	Provides little-to-no opportunities to work/share with others and basically represents a one-time experience.	
4. Outcomes	Identifies significant educational outcomes in a classroom, school, or community setting.	Identifies limited educational outcomes in a classroom, school, or community setting.	Identifies no outcomes.	
5. Itemized Budget	Clearly researched with realistic, and applicable. Includes documentation. Well formatted and easy to follow. Calculations are correct.	Few are not researched, realistic, or applicable. Includes limited documentation. Some calculations are correct.	Items are vague and are not researched, not realistic, or missing items. No documentation provided. No calculations are provided.	
6. Evaluation	Clearly describes a plan to evaluate this project.	Identifies limited plan for evaluating this project/activity.	Identifies vague or incomplete evaluation plan for this project/activity.	

Comments: \_\_\_\_\_